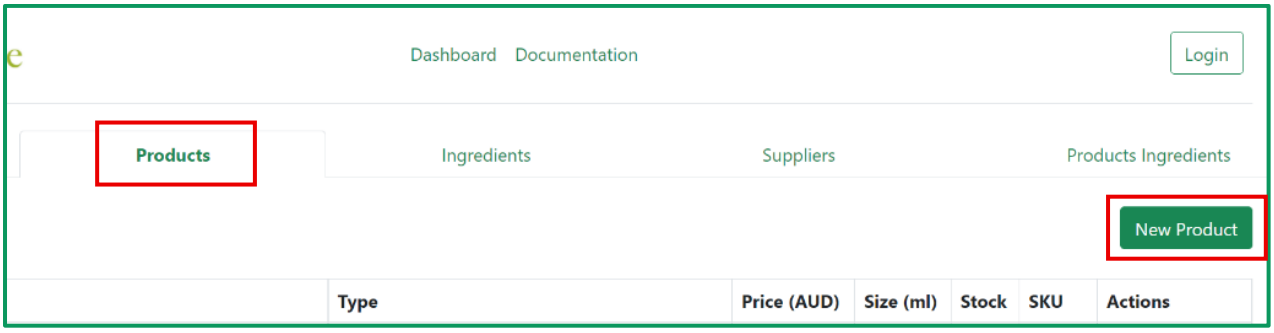
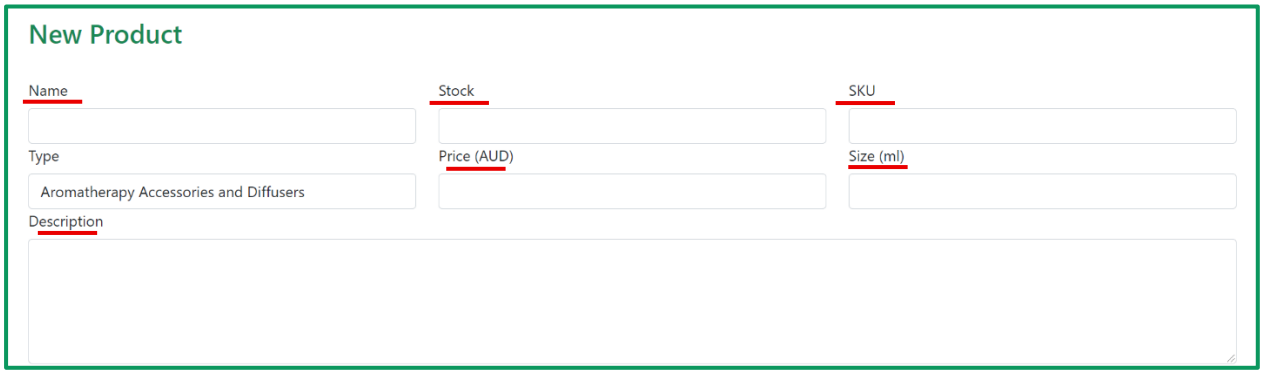
Manage Products

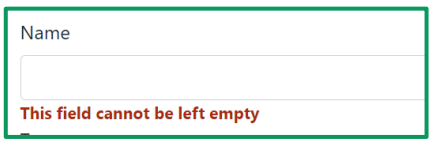
Add a New Product

1. From the Dashboard, navigate to the ‘Products’ tab and click ‘New Product’.

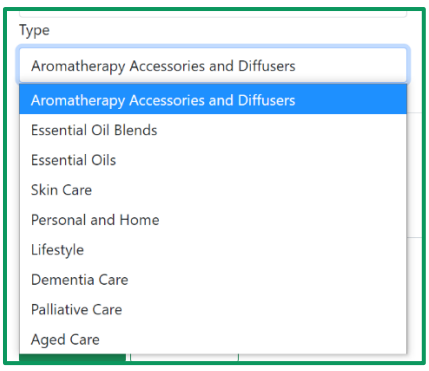


2. Enter appropriate data into the input box (Name, Stock, SKU, Price, Size), error messages will appear for invalid data.

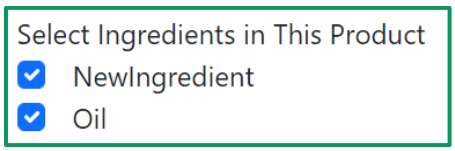




3. Select one matching product type and recipe from the dropdown lists.

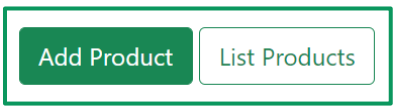


4. Select matching ingredient(s) for the product.



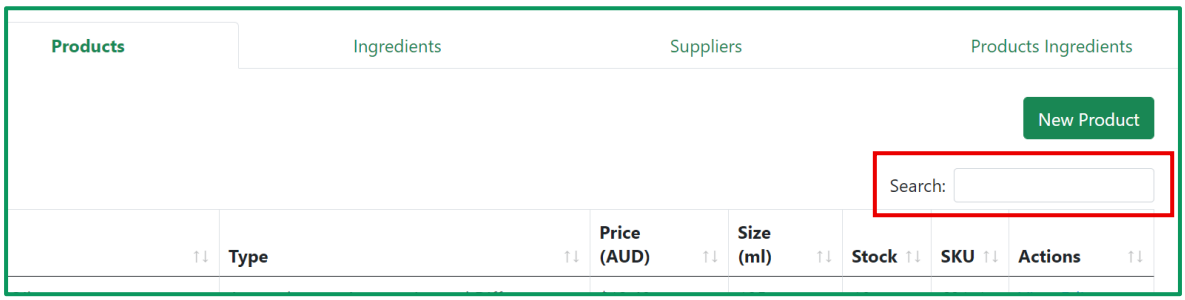
5. a. Click ‘Add Product’ to add the product and related information to the system.

   b. Click ‘List Products’ to leave current page and view list of existing products (current data entered will not be saved).

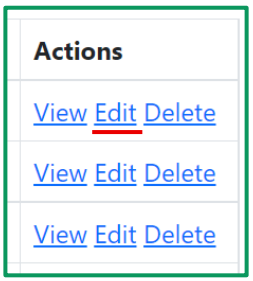


Edit a Product

1. From the Dashboard, navigate to ‘Products’ tab and input the keywords on the top right corner to search for the product you want to edit.



2. Click ‘Edit’ under the ‘Actions’ tab, edit any information that you want to update.



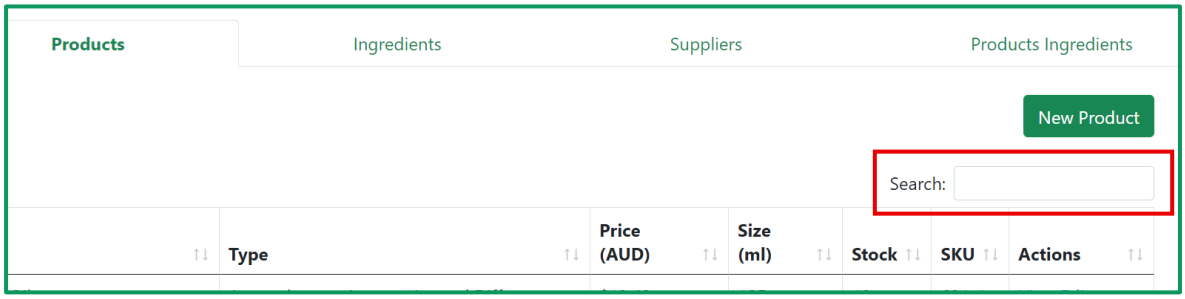
3. a. Click ‘List Products’ to leave current page and view list of existing products (current changes will not be saved).
   b. Click ‘Delete Products’ to delete current product from system.
   c. Click ‘Save Changes’ to save new changes to current product.

Validation Rule for Product

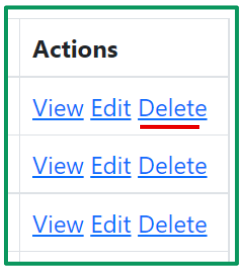
1. Name: Only alphabetic characters and blank space are allowed (Blank space only is not accepted).
2. Stock: Should be numeric between -1000-8000.
3. Price: Should be numeric between 0-8000.
4. Size; Should be numeric between 0-10000.

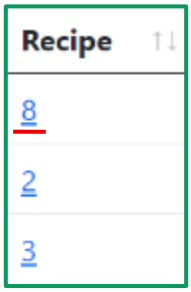
Delete Product

1. From the Dashboard, navigate to ‘Products’ tab and input the keywords on the top right corner to search for the product you want to edit.



2. Click ‘Delete’ under the ‘Actions’ tab, delete any product that you needed.



View Product's Recipe

1. From the Dashboard, navigate to 'Products' tab and input the keywords on the top right corner to search for the product.
2. Click on the link under the 'Recipe' column and navigate to the recipe page.